

**CENTRE FOR PERFORMING ARTS PEI**  
**REGISTRATION & CONTRACT**

**STUDENT S NAME:** \_\_\_\_\_

**PARENT S NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **CITY&POSTAL:** \_\_\_\_\_

**PHONE: (H)** \_\_\_\_\_ **(W)** \_\_\_\_\_ **(CELL)** \_\_\_\_\_

**EMAIL ADDRESS: parents:** \_\_\_\_\_ **students:** \_\_\_\_\_

**AGE:** \_\_\_\_\_ **DOB:** \_\_\_\_\_ **SCHOOL:** \_\_\_\_\_ **GR:** \_\_\_\_\_

**WORK INFO:** \_\_\_\_\_

**EMERGENCY CONTACT:** \_\_\_\_\_

**MEDICAL CONDITIONS/MEDICINES/LIMITATIONS:** \_\_\_\_\_

**PLEASE CIRCLE: SKILL LEVEL: BEGINNER, INTERMEDIATE, ADVANCED  
ADULT OR STUDENT(UNDER 18) COURSES: (PLS CIRCLE SELECTION)**

**DANCE: PRE BALLET W/CREATIVE MOVEMENT, BALLET, CHOREOGRAPHY,  
BEGINNER, INTERMEDIATE/ADVANCED BALLET, EN POINTE BALLET, MODERN,  
LYRICAL, TAP, STEP DANCE, JAZZ, HIP HOP, URBAN, SWING, SALSA, MOMMY AND  
ME, CREATIVE MOVEMENT, DANCERCIZING, TAI CHI, YOGA**

**SPECIALTY CLASSES: DANCE: BELLY DANCING, WE/2/FITNESS, ADULT BALLET,  
JAZZ, STEP DANCE, SWING, LATIN/SALSA, URBAN/HIP HOP/PERFORMANCE DANCE,  
WEDDING DANCE MOVES, MASTER DANCE CLASSES IN BALLET, TAP, MODERN,  
JAZZ, LYRICAL, BOLLYWOOD, NATIVE**

**FOOTLIGHTS DANCECO. TROUPE MEMBERSHIP \$125.00 ANNUALLY** \_\_\_\_\_

**MISfits DANCE TROUPE: TROUPE MEMBERSHIP \$125.00 ANNUALLY** \_\_\_\_\_

**MUSIC: GUITAR, (ELECTRIC/ACOUSTIC), BASS GUITAR, VIOLIN, FIDDLE, DRUMS,  
MANDOLIN, MUSIC THEORY, VOCALS, SAXOPHONE, PIANO, FLUTE** \_\_\_\_\_

**MUSIC SPECIALTY CLASSES:** \_\_\_\_\_

**THEATRICAL: DRAMA, PLAYS, MUSICALS, WRITING, TECHNICAL WORKSHOPS  
(LIGHTING/SOUND/STAGE MNGMNT.), IMPROV, STAND UP, WARDROBE, PROPS,  
MAKE UP, CREATIVE WRITING, MANUSCRIPTS, SCRIPT WRITING** \_\_\_\_\_

**KINGS AND QUEENS DRAMA TROUPE MEMBERSHIP: \$125.00 ANNUALLY** \_\_\_\_\_

**PRIVATE COACHING SESSIONS IN VOCALS, MUSIC, DANCE, ACTING, STAGE**

**AVAILABLE:** \_\_\_\_\_ **CLASS SCHEDULE:** \_\_\_\_\_

**PREVIOUS SKILL/EXPERIENCE:** \_\_\_\_\_

**Registration Fee: \$25.00 STUDENTS                      \$35.00 ADULTS**

**note: ALL courses and programs are offered in 3-FULL 12 week semesters unless otherwise noted; tuition is based on 3--12 week semesters and is due payable in full at time of registration. Students are automatically renewed for additional 12 week semesters, year round, unless 30 day notice to withdraw is provided prior to end of each semester. All tuition is due payable at registration, or automatically debited or due payable, first of each month for payment plans set up at time of registration. There is a \$5.00 S.C. per payment for the payment plan option.**

**DANCE: Ballet (all levels), creative movement, jazz, lyrical, modern, hip hop, tap/step  
\$125/8-week semester (special introductory programs)  
\$185/12 week semester (ages 3-17 years)  
\$195/10 week semester (ages 17 and over)  
private classes: one on one w/teacher scheduled at \$25.00 per 30 min sessions (min. 4 sessions)**

**DANCE: SPECIALTY CLASSES: Swing, choreography, dance expressions, Latin/Salsa, Dance Therapy, Ballroom: Tango/Swing, Step Dance/Tap/Clogging, Belly Dancing, Dancercizing, Barefoot Dancing, We2Fitness programs, Adult Hip Hop, Adult Choreography, Advanced Level Classes in Ballet, Tap, Jazz, Step, En Pointe**

**\$195/12 week semester (ages 3-17)  
\$195/10 week semester (ages 18 and over)  
Seniors: ages 65 and up receive a 10% discount/8 week program (Group rates available)**

**MASTER DANCE: Specialty classes:  
\$185/8 week semester (17 and under)  
\$195/8 week semester ADULTS (18 and over)**

**note: if a 3 payment plan is preferred, automatic debit form must be filed or pre dated cheques issued payable in 3 installments with a \$5.00 service charge per payment.**

**Mommy and Me Classes (dance and music)**

**\$65.00 per Month includes parent and toddler (½ HOUR CLASSES)=\$195.00/semester**

**WEDDING DANCE MOVES: preparation for wedding couples and parties  
\$25.00 per half hour per person; group rates available, includes signature music cd and planning**

**MUSIC:**

**Instruments: guitar (acoustic/electric, bass guitar, violin, fiddle, drums & percussion, saxophone, flute, clarinet, piano, all brass including trombone, trumpet, tuba (beginner, intermediate, advanced, electric, acoustic). Students must provide own instrument & fee for books and materials.**

**Vocals programs for beginner, intermediate, advanced in both music & elocution/public speaking**

**\$25.00 per one half hour private sessions/\$300/12 week semester (or 3 payment plan w/ S.C.)  
\$15.00 (plus) one hour per month group session including theory (Ensemble is a mandatory class)**

**Art Classes and Workshops (offered in group and/or camp settings) minimum class of 6**

**\$195/8week semester (programs to be announced) Some materials are included.  
\$125/6 week semester (programs to be announced).**

**TUTORING: English, beginner French, Math, Science, Physics, Calculus, Biology, Chemistry, elementary, intermed, HS, advanced levels by University Graduates @ \$25.00 per hour**

**PRIVATE COACHING (dance, music, drama) \$25.00 per ½/hr. session (min. 4 sessions)  
DRAMA and THEATRE:**

**Creative Writing Workshops: \$185/8 week semester (under 17)  
\$195/6 week semester (over 18)  
\$125.00 per week (½ day sessions) 3-6 pm M-F  
\$200.00 per week (full day) 9 am - 3 pm M-F**

**Writing Workshops \$195/6 week semester (Adults)  
\$195/8 week semester (Students)**

**Theater Workshops &**

**Drama Workshops: \$185/12 week semester (under 17)  
\$195/10 week semester (over 18)  
\$25.00/per ½ hour private sessions**

**Drama Troupe: \$125.00 annual dues (allows for auditioning in plays/productions)**

**Reader Theater: \$185/8 or 10 week semester (elementary, jr., h.s. levels)**

**MARCH BREAK AND SUMMER CAMP PROGRAMS MARCH, JULY AND AUGUST**

<b>Half day sessions Monday thru Friday</b>	<b>\$ 90.00</b>	<b>Time t/b/a</b>
<b>Full day sessions Monday thru Friday</b>	<b>\$125.00</b>	<b>9:30 am - 3:30 pm</b>

<b>SPECIALTY DANCE CAMPS:</b>	<b>240.00</b>	<b>9:30 a.m. - 4 pm</b>
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<b>ages:</b>	<b>3-6 years</b>	<b>6-9 years</b>	<b>10-14 years</b>	<b>14+older</b>
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**WORKSHOP/CAMPS:**

**Jewelry and Bead Making ART all levels  
ART Camp for Beginners, ARTS AND CRAFTS**

**DANCE INTENSIVE: week long camp for beginner, intermediate, advanced dance technique and performance with production at end of camp. Dancers will experience all forms and styles.**

**MUSIC MUSIC MUSIC: in vocals, guitar, drums, clarinet, saxophone, bass guitar, violin \*must provide your own instrument**

**Manners Matter: Course in etiquette, manners, table manners, internet and phone etiquette, socialization and hospitality**

**Creative Writing will include students working on an original play script, poetry, etc.**

**DRAMA/Theatre Camp: From Start to Finish...history of theater and performance, prop and scenery making, costumes, respect of the stage, make up, drama, vocals, dance**

**SUPER Camp: Includes all disciplines of dance, music, drama/theatre, arts**

**CAMPERS WILL HAVE EXPERIENTIAL LEARNING AS WELL AS PHYSICAL ACTIVITIES BOTH INDOOR AND OUTDOOR INCLUDING NATURE HIKES.**

I, \_\_\_\_\_ (parent or guardian) do hereby give permission for my son/daughter: (student): \_\_\_\_\_ to take courses, instructions and programming/events offered by Centre For Performing ARTS, and its subsidiaries, and hold harmless any individual(s) and/or this organization from any action involving my child's participation and/or activity. Furthermore, any and all damages to the facility or equipment or materials at the facility are the responsibility of the student/parent and restitution for damages are at the cost to the student/parent liable for reimbursement or replacement. Any and all risks taken are assumed by the parent or guardian to minor students participating.

Authorized persons to bring/pick up my child are: \_\_\_\_\_

24-hour notice must be provided to the Centre director in writing by the custodial parent in order to change drop off or pick up of the student at each session. Emergency code: \_\_\_\_\_

I, \_\_\_\_\_, (adult student) do hereby give my permission and consent to take courses, instructions, and programming/events offered by Centre For Performing ARTS, and its subsidiaries, and hold harmless any individual(s) and/or this organization from any action involving my participation and/or activity. All risks to take these courses are assumed by me.

Required dress for dance to take the course, or instruments and materials needed for respective courses are the responsibility of each student. In addition: rules and guidelines requiring dress, performance dress, shoes, hair, instruments, music, and materials needed for each course will be the responsibility of the students participating in the program. Any additional costs for materials needed to take each course will be at the expense of the participants. Music, dance, drama students will be issued a syllabus and Centre for Performing ARTS guidelines and requirements at registration which must be adhered to as part of this agreement. Further instructions will be provided by the Director. Required practice and homework according to class syllabus will be expected from each participating student. Failure to attend class without prior notice and/or permission, and failure to do required homework may result in suspension from classes without reimbursement.

I agree that my son/daughter, or I, as student, will participate in all Centre pageants and recitals, at the end of the semester, if scheduled, as part of my instructional courses taken at the Centre unless otherwise advised 90 days prior to performance scheduled. If costumes are ordered they must be paid in full prior to performance and there are no refunds for non participation in the performance.

I further agree to provide a 30 day notice of withdrawal from any courses or programs prior to end of each semester, otherwise, full tuition will be due payable until end of each semester, and no refunds will be issued. I fully understand that all semester programs offered at the Centre for Performing ARTS and its affiliates are offered on a 3 semester enrollment and participation basis, and recognize that ALL tuition for each student's enrollment registration place is reserved and therefore, due payable, regardless of continued participation unless a 30-day written notice or a documented medical absence notice is provided to the Director prior to withdrawal. No refunds will be issued for non participation or withdrawal from any program once registration is completed. In certain pre approved circumstances, a credit for a program to participate at a later date, may be provided at the discretion and permission of management if proper notification with authorization is made available to the Centre's director prior to withdrawal or non participation by student. Non participation without prior given notice in writing and only in the event of a documented illness or emergency, in a scheduled performance will result in immediate dismissal from the program with no refunds due. All programs and courses are offered in 3--12 week semester sessions, and all tuition is due payable in advance, or by automatic debit at the beginning of each month. Payment plan options require a \$5.00 per payment service charge assessed to each tuition due. There is no refund of tuition for early withdrawal, and all tuition for the full semester is due payable regardless if proper notice is not given by parent or adult student. . If a physician's written notice is provided for withdrawal from a class due to illness or injury, or health reasons, a credit may be offered for future Centre programs depending on individual circumstances. All students are automatically registered for additional 12 weeks semesters unless a 30 day notice is provided to the Centre prior to expiration of the preceding semester. The Centre For Performing ARTS operates on a year round schedule.

Weekly camps or specialty programs are subject to the same terms and conditions of this registration with the exception of the appropriate fee due for each program, which is payable in full at onset of program, with no refunds due for early withdrawal or non participation by the student in the program. Students who are registered to the camp programs, are not provided with any refund for cancellation prior to the start of the program or after the start of the program for non attendance or withdrawal, or student cancellation. All tuition and registration for camps will be forfeited for cancellation once registration has been completed. If medical emergency or excuse necessitates a cancellation, a credit may be offered for a future program consideration by management.

Substitution of classes or make up classes are at the discretion and with permission of the Director only in conjunction with the respective teacher, and must be pre arranged in advance with the Director of the Centre prior to attending class/program.

A Registration Fee of \$25.00 per applicant (under 17) \$35.00 (17 and up) for each course enrolled, and the fee appropriate to the program(s) chosen is payable at time of registration in full. A break in registration from a course will require a new registration fee due payable. Registration fees are due payable annually at the onset of the first semester. Any accounts set up on automatic debit or monthly payments, thereafter, are due payable at the first class of each beginning month promptly which include a service fee. In addition, a late fee of \$5.00 is applicable for any tuition not paid promptly on the first day of class. This late fee will accrue weekly until paid in full, and all balances past 30 days are subject to collection and the costs, thereof, if not paid promptly with any applicable fees assessed and due.

I, hereby, give permission for my son/daughter/myself to be video graphed or photographed as part of the courses, and/or workshop, programs, and performances and to be utilized as a tool for teaching, adjudication purposes, or for advertisement. I hold harmless any staff member, individual, and the Centre For Performing ARTS from any liability, repercussion, and lawsuit stemming from participation in courses, classes or events.

By signing this contract and application, I hereby, state that I fully understand all terms of this agreement and will abide by all terms.

Date: \_\_\_\_\_ Parent or Guardian: \_\_\_\_\_

Date: \_\_\_\_\_ Student Signature: \_\_\_\_\_

REGISTRATION FORMS MAY BE MAILED TO THE CENTRE FOR PERFORMING ARTS  
239 VALLEYFIELD ROAD  
MONTAGUE, PEI C0A1R0

IN PERSON BY APPT ONLY: 902 838-ARTS (2787) DELIVERED TO THE THEATRE/239 VALLEYFIELD ROAD  
BY FAX: 902 838-3335 PAYMENT MUST BE MAILED

PAYMENTS MAY BE MADE BY CHEQUE, OR MONEY ORDER PAYABLE TO CENTRE FOR PERFORMING ARTS OR BY CASH (IN PERSON). ALL TUITION MUST BE PAID IN FULL AT TIME OF REGISTRATION OR THE FIRST OF EACH MONTH IF ON AUTOMATIC PAYMENT.

[centreforperformingartspei@yahoo.ca](mailto:centreforperformingartspei@yahoo.ca)

[www.PEIARTS.com](http://www.PEIARTS.com)

## **POLICIES AND RULES HANDBOOK**

### **DANCERS/MUSIC/THEATRE/VISUAL ARTS/ALL STUDENTS**

- 1. Notify the Centre in the event of absence prior to class scheduled time.**
- 2. No refunds for early withdrawal or cancellations by students, or non attendance**
- 3. All semester classes are provided on a full 3 semester/12 week schedule.**
- 4. Weather closures will be announced on CBC, KRock, Magic 93, CHTN, and on outgoing message at Centre s main office number. If you are in doubt about closures, call the Centre at 838-ARTS for confirmation of closures. CPA follows ESD schedule of weather related closures, unless otherwise advised.**
- 5. NO SMOKING..anywhere on the facility grounds/premises at any time. This facility and its property grounds are a non smoking, chem free environment. It is strongly suggested that smoking be prohibited and refrained anywhere on the grounds/facility. Please do NOT discard tobacco products, or cigarette butts anywhere on the property as we strictly adhere to this policy due to environmental, provincial regulations, protection, and with respect to our patrons who are sensitive to allergens.**
- 6. This facility os available for patron rental for occasions, birthdays, events, or for booking theatre, musical, or arts related shows and events or for public forums. Party rentals are available as well as rental space for musicians and bands for practice/rehearsal schedules. Office space and conference room space is available.**
- 7. We appreciate you refraining from bringing gum products specifically chewing gum into the building and or on the grounds in order to keep the facility in good standards.**
- 8. Parents who pick up their students must come inside to pick the student up if they are under the age of 18. Students will NOT be released to anyone other than custodial parents/guardians listed on the registration form, unless notified in writing prior to event that an alternate person will be picking up the student. In emergency cases, a security code provided at time of registration will be required.**
- 9. Parking is done in the rear area only for all Centre for Performing ARTS School students. Parking in front area is specifically for performances and/or ARTS Space East (Art Gallery) patrons.**
- 10. All tuition is due payable at the beginning of each semester/camp at time of registration. No refunds will be provided for cancellation by students once the student has been registered for a program. If you wish to be considered for a payment plan, or for scholarship assistance, an application must be filed 4 weeks prior to the beginning of each new semester. All semesters are billed automatically in 3-12 week sessions without change.**
- 11. Students must practice their homework from each respective class, and log in assignment times which must be initialed by the parent, and which will be checked at each class. Preparation for events, performances, etc., will require additional rehearsal time which are mandatory attendance. This rules applies to all students registered in music, dance, theatre, and visual arts.**
- 12. All students should arrive 10 minutes prior to class time. Tardiness is not acceptable.**
- 13. Student cubbies are strictly for use to leave personal items during class time. Any items left more than 1 week, will be discarded unless prior arrangements are made with the director to leave items for class.**